



# FORMAL COMPLAINT

NC Cemetery Commission  
1001 Navaho Drive, Suite 207  
Raleigh, NC 27609  
PH: (919) 981-2536 FAX: (919) 981-2538  
www.nccemetery.org

**Please print or type.**

The undersigned hereby files the following complaint **against**:

CEMETERY Employee/Contact

Cemetery Name

Cemetery Street Address

City

State

Zip

**STATE COMPLAINT BELOW:**

**PLEASE PRINT or TYPE**

*(Use additional sheets if necessary)*

**NCCC Office Use Only:**

Complaint Reference #:

Date Letter Released:

**Response Due Date:**

Date Cemetery Responded:

**COMPLAINT:**

[Large empty rectangular box for writing the complaint details.]

**PLEASE PRINT OR TYPE:**

Name of Complainant(s): \_\_\_\_\_

Street Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Signature of Complainant(s)

**Instructions for Filing Complaint:**

The form is provided by the North Carolina Cemetery Commission to persons desiring to file complaints against licensed cemeteries and cemetery salespersons. In the space provided therein, the complainant should state all the true facts involved in the transaction about which complaint is made, including dates, places, names of parties, etc. The complainant should also attach any exhibits, such as copies of agreements, contracts, letters, etc., which substantiate the complaint.