

FORMAL COMPLAINT

NC Cemetery Commission

1001 Navaho Drive, Suite 100

Raleigh, NC 27609

919-981-2536 PH; 919-981-2538 FAX

www.nccemetery.com



Please print or type.

The undersigned hereby files the following complaint **against**:

CEMETERY Employee/Contact

Cemetery Name

Cemetery Street Address

City

State

Zip

STATE COMPLAINT BELOW:

PLEASE PRINT or TYPE

(Use additional sheets if necessary)

NCCC Office use only:

Complaint Reference #: _____

Date Letter Released: _____

Response Due Date: _____

Date Cemetery Responded: _____

Multiple horizontal lines for writing the complaint details.

PLEASE PRINT OR TYPE:

Name of Complainant(s) _____

Street Address _____

City, State, ZIP _____

Home Phone Number _____ Alternate Phone # _____

Signature of Complainant(s) _____

Instructions for filing complaint

The form is provided by the North Carolina Cemetery Commission to persons desiring to file complaints against licensed cemeteries and cemetery salespersons. In the space provided therein, the complainant should state all the true facts involved in the transaction about which complaint is made, including dates, places, names of parties, etc. The complainant should also attach any exhibits, such as copies of agreements, contracts, letters, etc., which substantiate the complaint.